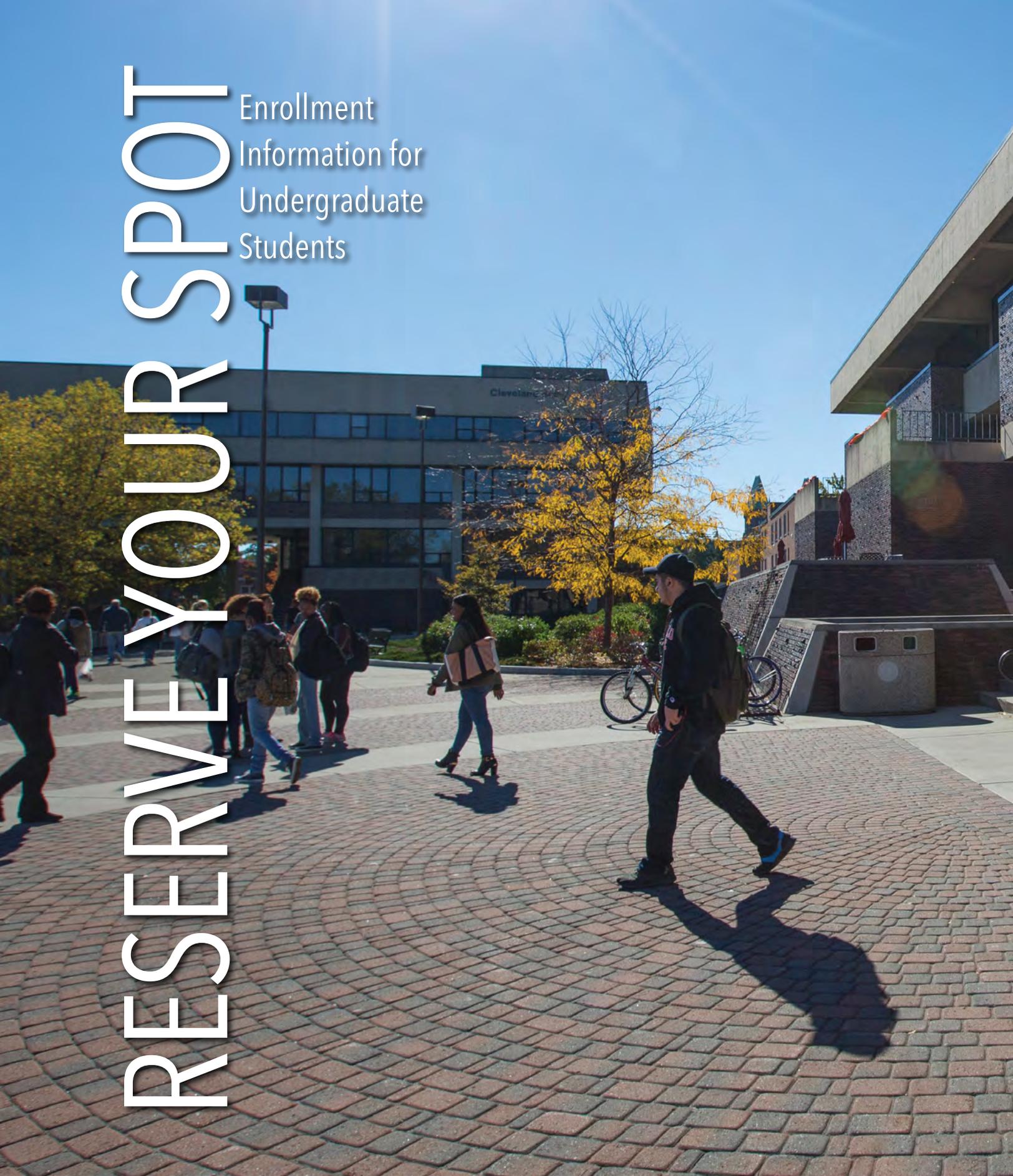


RESERVE YOUR SPOT

Enrollment
Information for
Undergraduate
Students



BUFFALO STATE
The State University of New York

STATELY BRICK BUILDINGS
AND CLASSIC TREE-LINED QUADS,
CLASSMATES AND FRIENDS WHO ARE
TRENDSETTERS AND TRAILBLAZERS,
SMALL CLASS SIZES AND
PROFESSORS WHO KNOW
YOUR NAME,
THE LATEST, GREATEST, MOST
TECHNOLOGICALLY ADVANCED
CLASSROOMS...
AND YOU WANT IT AT
A FRACTION OF THE COST
OF OTHER COLLEGES.

YOU'LL FIND IT ALL RIGHT HERE
AT **BUFFALO STATE!**



Please read through this brochure carefully. It contains important information regarding:

- Confirming Your Intention to Enroll
- Immunization Requirements
- Health Insurance
- Transfer Credits
- Financial Aid and Scholarships
- Students with Disabilities
- Orientation
- Living on Campus
- Meal Plans

New Student Checklist

Please read all the material carefully. Here is a checklist to help you plan for a smooth transition into Buffalo State.

Or, you may refer to our website for accepted students at admissions.buffalostate.edu/accepted.

- Submit your online Intent to Enroll/Tuition Deposit Form.
- Apply for financial assistance. Complete the online FAFSA. Watch the mail for your Financial Aid Award Notice.
- Complete and return the New Student Health Form (enclosed).
- Register online and submit your payment to the Orientation and New Student Programs Office for New Student Orientation (you must first submit your online Intent to Enroll/Tuition Deposit Form).
- Complete the online Residence Hall and Meal Plan application if you plan to live on campus.
- Submit your housing deposit online if you plan to live on campus.
- Submit final, official high school and/or college transcripts.
- Make arrangements to have AP, IB, CLEP score reports and/or official college transcripts sent to the college.
- Complete the online educational programs described on the next page of this booklet.

Confirming Your Intention to Enroll

Congratulations on your acceptance to Buffalo State. To confirm your intention to enroll, please submit your online **Intent to Enroll/Tuition Deposit Form** (\$125). Please refer to your acceptance letter for instructions. Unless otherwise noted, deadlines are May 1 for fall enrollment, and November 1 for spring enrollment. Your deposit is applied to

tuition charges for your first semester of enrollment. The tuition deposit is not refundable after May 1 for fall, after November 1 for spring, or 30 days after date of acceptance – whichever comes later.

Upon your admission to Buffalo State, you will be assigned a Buffalo State

student e-mail address. It is imperative that you check your e-mail regularly as it is the official form of communication for students enrolled at the campus, including the distribution of student billing statements. To learn how to access e-mail, as well as your other computer accounts, please visit cts.buffalostate.edu/student-gmail.

Immunization Requirements

New York State Public Health Law and Buffalo State require that all college students show proof of immunity to measles, mumps, and rubella. (If you were born before January 1, 1957, you are exempt from this requirement but must provide proof of age.) The law also requires that all college students read the information on meningitis and complete the response form. This documentation is contained on the enclosed **New Student Health Form**, which must be completed and filed with the Buffalo State Weigel Health Center.

Don't wait. We strongly recommend that you attend to this requirement now. You will not be allowed to register without proper proof of immunizations on file with the health center. Refer to the New Student Health Form for the exact immunizations required by law.

Immunization records may be obtained from a health-care provider, high school, or previous college. Transfer students should obtain their health records from their previous school and arrange to have them sent to the Weigel Health Center. Forms to request immunization records are available on the health center website. If you attended Buffalo State within the past seven years, it is your responsibility to reactivate your health file by calling the health center during business hours (9:00 a.m. to 4:30 p.m.). Visit weigel.buffalostate.edu for more information.

Return the New Student Health form in the envelope provided to:

Buffalo State
Weigel Health Center
1300 Elmwood Avenue
Buffalo, NY 14222-1095
Fax: (716) 878-6727

Health Insurance

Full-time students are required to have health insurance. When you first attend Buffalo State, you will be automatically enrolled in the Buffalo State Student Health Insurance Plan and billed for it unless you complete the online waiver providing proof of health insurance coverage. If you waive the plan and later lose insurance, you will not be automatically enrolled and must contact the health center to request enrollment. The waiver is available at weigel.buffalostate.edu ("insurance information"). Insurance plan details and deadline are available through the website. International students must purchase SUNY International Health Insurance or have comparable coverage. Proof of comparable coverage is to be presented to Weigel Health Center Insurance staff.

Online Educational Programs

At Buffalo State, we are committed to developing our students into caring, civil, and resourceful members of our vibrant, diverse community. As part of the Do Your Part-Buffalo State campaign, all incoming students are required to complete three online prevention programs: *AlcoholEdu*, *Haven* and *Buffalo State Cares*. These interactive programs inspire students to reflect on their attitudes and behaviors related to alcohol use, interpersonal relationships and mental health. Together, these programs equip incoming students with the knowledge and resources to "Do Your Part" as a positive, contributing member of the Buffalo State family. Students will receive an invitation by e-mail to start each of these programs one month prior to Orientation. Visit deanofstudents.buffalostate.edu for more information.

Final High School Transcripts and Proof of Graduation

Federal law requires that colleges receive verification of high school graduation from all entering freshmen and transfers. Without the required verification of graduation, Buffalo State will be unable by law to grant you any federal or state financial aid. This includes all Pell and TAP grants, work study, and loans. Once you have graduated, please have your high school send a final official transcript with the date of graduation posted to our Admissions Office.

Students with Transfer or Advanced Credits

If you have taken courses at another college or university, you must arrange to have all final, official transcripts sent to the Admissions Office as soon as possible. Transfer students who have been admitted must maintain a cumulative GPA of 2.0 or higher after additional coursework has been calculated. **Transfer students will receive credit only for coursework reflected in the application.** If you plan to take additional courses before enrolling at Buffalo State, you should notify the college in writing. These policies also apply to students who have been offered readmission to the college. All students with advanced credit (e.g., AP, IB) should have official score reports sent to the college.

Financial Aid

A significant percentage of Buffalo State students are eligible for some kind of financial assistance. Students who have applied for financial aid and have been accepted to the college will be sent financial aid award letters as early as the fall preceding the start of classes. If you plan to apply for state or federal financial assistance but have not yet done so, you must complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov. If you need help, contact Buffalo State's Financial Aid Office. The office is open Monday through Friday all year. You may discuss financial aid options, including grants, loans, employment, and scholarships, in person or by telephone. Please call for an appointment. Visit financialaid.buffalostate.edu for more information.

Scholarships

Buffalo State administers more than 100 scholarships for students demonstrating outstanding leadership qualities, academic abilities, and/or financial need. Freshman merit-based scholarships include Muriel A. Howard Honors, Presidential, and Provost Scholarships. Many other scholarships are available; visit financialaid.buffalostate.edu/scholarships.

Students with Disabilities

If you are a student with a documented disability, we encourage you to contact the Disability Services Office to discuss specific accommodations you may need. The Office coordinates classroom and testing accommodations and makes referrals to appropriate support resources. A meeting to help plan the support services you may need should be done before classes start so that you will have access to the resources to do your best work. Appointments can be scheduled throughout the year as well. The Disability Services Office's contact information can be found on the last page of this brochure. Visit disabilityservices.buffalostate.edu for more information.

Orientation

First-year and transfer students interact with faculty, confirm course schedules, learn about student services, and engage in a variety of social activities during orientation. First-year students, whose schedules are pre-assigned by the college, meet on campus for a two-day orientation session in the week prior to the start of fall classes (one day prior to the start of spring classes). Transfer students receive academic advisement throughout the summer (for fall) and attend a one-day orientation session prior to the start of classes. Orientation allows students to meet faculty, staff, upper-class students, and other incoming peers inside and outside their academic major. **Attendance is mandatory and a program charge is required.** Register online and submit your payment to the Orientation and New Student Programs Office for New Student Orientation (you must first submit your online Intent to Enroll/Tuition Deposit). An optional parent/family member session is offered, at an additional cost, and runs concurrently with new student orientations. **For more information, visit orientation.buffalostate.edu.**

Registration

First-Year Students: Academic advisers create fall schedules for all incoming first-year students, regardless of major. Once we receive your online Intent to Enroll/Tuition Deposit Form, completed Orientation Registration Form, and your New Student Health Form signed by your doctor, we will register you for courses. Registration is generally done in the summer, prior to students arriving for Orientation. Once you have been registered for your fall courses, your orientation academic adviser will send a confirmation e-mail to your Buffalo State e-mail address, so please start checking that e-mail account regularly. You'll be able to view your schedule in our Banner system, using the Banner ID included with your offer of admission letter. Students will have the opportunity to make schedule adjustments at Orientation. *Students will be billed for all courses for which they are registered, so it is imperative that you notify the Admissions Office if your plans change and you no longer wish to attend the college.* If you have questions about getting registered for courses, visit **universitycollege.buffalostate.edu** or call (716) 878-5906 for assistance.

Transfer Students: As a transfer student, you will register yourself for courses. Upon admission, a degree audit will be generated so you can see how your classes have transferred and what classes you have left to take at Buffalo State. Banner is the system you will use to register for your courses. Banner tutorials (How to Search for Classes, How to Register for Classes, How to View/Print Class schedule, etc.) are available to assist you with registration. In addition, an online "Transfer Pre-Advisement Tutorial" will explain institutional policies, how to read DegreeWorks (your degree audit), general education requirements, and how to use Banner in more detail. Buffalo State strongly recommends you meet with an academic adviser prior to starting your first semester. Information is available on the Orientation website.

To apply for housing, complete the online Residence Hall and Meal Plan Application and pay the housing deposit by June 1.

Housing applications and housing deposit information is available. For more information, visit **residencelife.buffalostate.edu**.

Living on Campus

Living on campus can enhance your total college experience and be an important component to your success. There are many advantages to living on campus. National studies show that resident students tend to have higher grade point averages, persist and graduate with higher frequency, become more involved with campus clubs, and express more satisfaction with their undergraduate education.

First-Time College Students

As a first-time freshman, you will be part of the First-Year Residential College in one of our four residence halls: Neumann, Perry, Cassety, or Porter. This program helps new students make a smooth transition to college with the help of a resident assistant/first-year mentor (FYM).

Transfer Students

If you are a transfer student and new to Buffalo State, we encourage you to consider living on campus in either the Towers (suite-style halls) or the Student Apartment Complex/Moore Complex (on-campus apartments).

Upper Division Housing Options

- Towers 1, 2, 3, and 4 (suite style)
- North Wing (suite style)
- Student Apartment Complex and Moore Complex (apartment style)

Additional Specialty Housing Options

- Honors-student floors (North Wing)
- Music Suites (North Wing)
- Theater Suites (North Wing)
- Family College Apartments (Moore Complex)

* Based on availability; some options have waiting lists.

** Based on demand, some students may be moved to alternate location.

Residence Hall Profiles

Hall	Students	Building Style	Features
Porter, Neumann, Perry, Cassety	Freshmen	Corridor	First-year mentors, study rooms, kitchens, computer labs
Tower 1, Tower 2 Tower 3, Tower 4	Upper-division students	Suites	Study lounges, computer areas, kitchens
North Wing	Upper-division students	Suites	Honors lounge
Moore Complex	Upper-division students, graduate students	Apartments—medical singles available. Single and double bedrooms.	Family College (students with children)
Student Apartment Complex	Upper-division students, graduate students	Apartments—all single rooms	4-bedroom, 2-bath apartments

Preferences and Roommates

You may indicate a hall preference on your **Residence Hall and Meal Plan Application**, provided you fit the criteria for the requested hall. Almost all students who live on campus share a room (except those in the Student Apartment Complex, which offers all single bedrooms). We can't guarantee that all your preferences will be met, but the residence hall staff will do its best to accommodate your needs.

For more information, please refer to the Residence Life website at residencelife.buffalostate.edu.

Internet/Cable Television Access from Campus Housing

Cable television and wireless internet services are available in all residence halls at no additional cost. You must provide all cable wire connections for your television (preferably 25 feet in length). Your computer must meet

campus system requirements in order to connect to the residence hall system provided by Apogee.

For more information, please refer to the Residence Life website at residencelife.buffalostate.edu.

Residence Requirement

All full-time students are required to live on campus until they have earned junior standing (completion of 60 credits). Students who are married, single parents, veterans, transfer students, age 21 or older, or commuting from the home of a parent(s) or relative (aunt, uncle, brother, sister, etc.) within a 35-mile radius of the Buffalo State campus are exempt from this policy. If you do not meet the requirements for these exemptions but still wish to apply for an exemption from the policy, contact the Housing Office.

Meal Plans

Buffalo State Dining offers a variety of meal plans designed to fit the needs of Buffalo State's diverse student population. Meal plans are available for both commuter and resident students. Freshmen and sophomores living on campus are required to select a meal plan. Meal plans are tax-free and may be covered by financial aid.

There are many reasons why students should participate on a meal plan. When selecting one of Buffalo State Dining's meal plans, students are not just acquiring credits to be used at our various locations, they are participating in a program that exceeds anything found in the area.

When it comes to product variety, Buffalo State Dining offers multiple dining venues throughout campus to make dining easy and convenient for students. The two main dining venues are located in the Campbell Student Union. The Resident Dining Hall features Pulse On Dining, an award-winning, cutting-edge, all-you-care-to-eat restaurant dining experience designed specifically for the millennial generation. The food court, also located in the Campbell Student Union, offers nine different dining platforms including Salsarita's, Train Grill, authentic Italian cuisine from 2.mato, made-to-order salads from Chop'd, the Chicken Spot, a local favorite SPoT Coffee, Jamba Juice, Subway, and Bengal Creamery. Buffalo State Dining also offers multiple satellite locations across campus. Satellite locations include Argo Tea, Choc-o-late featuring gourmet hot chocolates and Mexican pastries, and Café Oh-Le.

Of course, it's not just about the food; our programs are constantly changing to address the issues of nutrition and health as well as create an atmosphere that makes dining a relaxing break in the day from the pressures of student life.

Learn more about meal plan options by visiting dineoncampus.com/bsc, by visiting the Bengal Card Office located in E. H. Butler Library, Room 108, or by calling (716) 878-5152.



University College

University College offers advisement, academic support, and student-learning opportunities for all Buffalo State students. It's also the academic home for first-year and undecided students. If you're not sure about what you want to major in, the faculty and staff members in University College can help. Several offices within University College are listed below.

Muriel A. Howard Honors Program

The Muriel A. Howard Honors Program students engage in special seminars, receive individual attention from dedicated faculty members, and are rewarded with scholarships. Students can also apply for internships, scholarships, research, and awards, and they have their own residence hall floor and lounge. To be considered, high school students must have a competitive grade point average or rank, and have combined Reading/Math SAT scores of 1100 or higher (old); or Evidence-Based Reading and Writing/Math scores of 1170 or higher (new); or 24 or higher ACT. Buffalo State's admissions committee will send accepted students who qualify for the honors program a letter of invitation. Learn more by visiting honors.buffalostate.edu.

Educational Opportunity Program (EOP)

The Educational Opportunity Program (EOP) offers academic, financial, and social support for students who have the talent and ability to succeed in college but have been placed at a disadvantage for college admission by financial and academic circumstances. New freshmen participate in a three-week mandatory summer program. Learn more by visiting eop.buffalostate.edu

If you plan to reside on campus, you can select your meal plan via the online application process.

Contact the Bengal Card Office at (716) 878-5152 if you have any meal plan questions.

For more information, visit dineoncampus.com/bsc.

Academic Support Programs

Academic Support Programs helps students achieve their academic goals through advising and achieve higher academic success through tutoring and other learning assistance.

Offices within this unit include: Academic Advisement Center and Academic Skills Center.

Intellectual Foundations

The Intellectual Foundations program is the core general education curriculum at Buffalo State. It builds the foundation for your future at Buffalo State and beyond.

Undergraduate Research Office

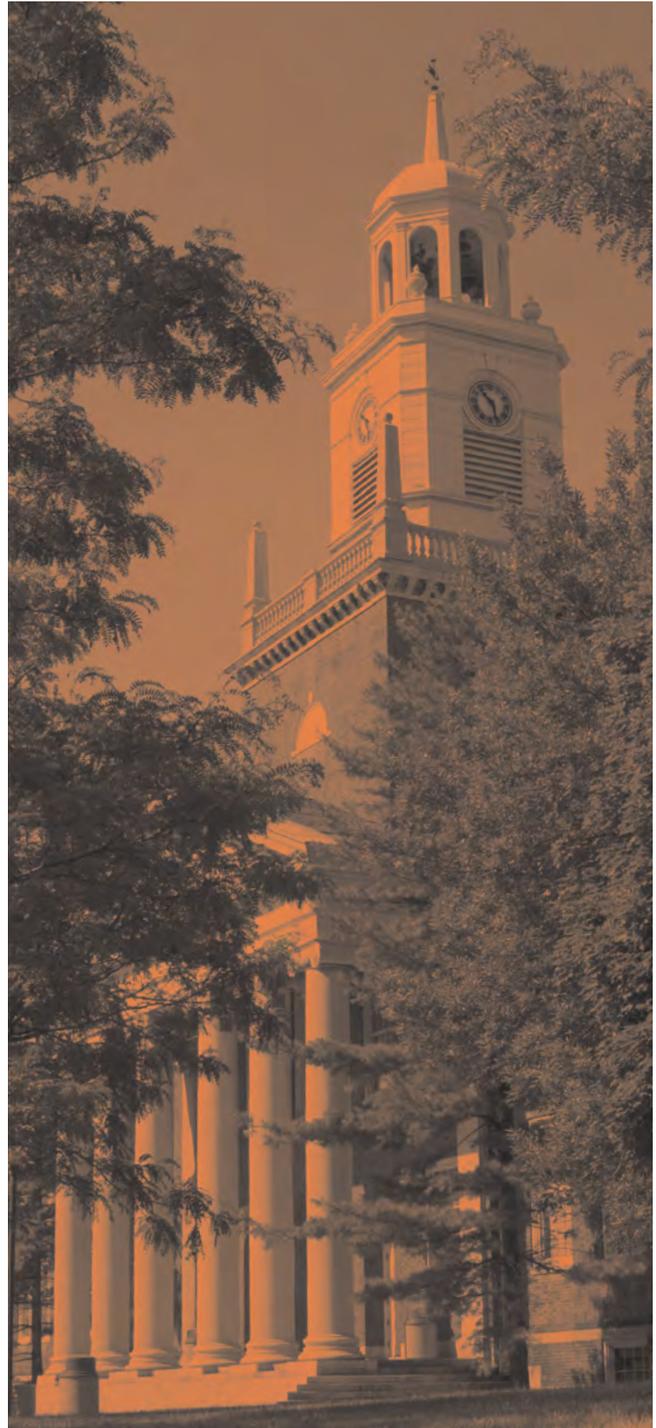
This office promotes research, scholarly, and creative opportunities in all academic disciplines. The office coordinates an annual student research symposium, a summer research fellowship program, small grants program to support academic year research, travel support for students presenting/performing at professional meetings and conferences, and faculty development opportunities related to undergraduate research.

Additional Services

Other Offices You'll Find at University College:

- Academic Standards
- Carnegie Academy for the Scholarship of Teaching and Learning (CASTL)
- College Writing Program

You'll find out more about University College offices and programs during orientation. Visit universitycollege.buffalostate.edu for more information.



Important Contact Information

We're here to help. If you have any questions, please contact one of the following offices. Buffalo's area code is (716).

	Phone	Web site	E-mail address	Fax
Admissions Office	878-4017	admissions.buffalostate.edu	admissions@buffalostate.edu	878-6100
Dean of Students Office	878-4618	deanofstudents.buffalostate.edu	deanofstudents@buffalostate.edu	878-3006
Disability Services Office	878-4500	disabilityservices.buffalostate.edu	disabilityserv@buffalostate.edu	878-3804
Financial Aid Office	878-4902	financialaid.buffalostate.edu	finaid@buffalostate.edu	878-4903
Housing Office	878-3000	residencelife.buffalostate.edu	housing@buffalostate.edu	878-6000
Intercollegiate Athletics	878-6533	www.buffalostateathletics.com	venturjm@buffalostate.edu	878-3401
International Student Affairs	878-5331	internationalstudentaffairs.buffalostate.edu	gounarjf@buffalostate.edu	878-5600
Orientation Office	878-5336	orientation.buffalostate.edu	orientat@buffalostate.edu	878-3821
Registrar's Office	878-4811	registrar.buffalostate.edu	regofc@buffalostate.edu	878-3419
Residence Life Office	878-3000	residencelife.buffalostate.edu	reslife@buffalostate.edu	878-6000
Student Accounts Office	878-4121	studentaccounts.buffalostate.edu	stuacct@buffalostate.edu	878-4063
Student Life Office	878-4631	studentlife.buffalostate.edu	youngsm@buffalostate.edu	878-5600
University College	878-5906	universitycollege.buffalostate.edu	univcollege@buffalostate.edu	878-4037
Weigel Health Center	878-6711	weigel.buffalostate.edu	weigel@buffalostate.edu	878-6727

Buffalo State College is an affirmative action/equal opportunity institution that subscribes to all federal, state, and SUNY legal requirements and does not discriminate against applicants, students, or employees on the basis of race, sex, ethnicity, national origin, sexual orientation, religion, age, disability, or marital or veteran status. Any violation of this policy should be reported to the Equity and Campus Diversity Office, Cleveland Hall 415, (716) 878-6210. It is the policy of Buffalo State that no otherwise qualified person with a disability shall, solely by reason of the disability, be excluded from participation in employment or access to programs of the college.

In compliance with the Jeanne Clery Act, information about crime on campus is made publicly accessible through the college's annual security report that can be found at <http://police.buffalostate.edu>

Buffalo State College

Admissions Office

Moot Hall 110

1300 Elmwood Avenue

Buffalo, NY 14222-1095

(716) 878-4017

admissions@buffalostate.edu

admissions.buffalostate.edu



BUFFALO STATE
The State University of New York